

MONROE BOROUGH COUNCIL MEETING MINUTES – June 1st 2026

Location: Monroeton Library Meeting Room, 149 Dalpiaz Drive, Monroeton PA.

The regular meeting of Monroe Borough Council was called to order by President Eric West at 6:15 pm, opening with the pledge of allegiance.

Present were Council **President Eric West, Vice President Jerry Howard, council members: Timothy Kerrick, Joan Grenell. Members Brenda Munkittrick, Justin Abma and Mayor Seth Wills** were absent. Also present were **Secretary/Treasurer Ashley West, Borough Maintenance and Roadmaster Al Pronti, and Ordinance Officer Kurt Lafy.**

Minutes from the May meeting were approved by a Kerrick/Howard motion.

The **treasurer's report** was reviewed; Bills and payroll completed and up to date, banking has not been reconciled yet, due to meeting on the 1st day of the month, will be completed within the following days. Approved by a Kerrick/Howard motion.

Correspondence: *Tioga Bradford equipment show 8/20/2026 sign up is required.

*Email from Shane Erdman regarding Borough responsibilities from utilities needed to be relocated for levee projects, with prior email from 2014 *DEP letter to Towanda Water Authority.

Public Participation: Request for gnat spray along the creek, need to call the County regarding that and flower beetles.

Borough Reports:

Library: Was put on table for council to read over.

Fire: Kerrick presented Fire Packet at meeting.

New Borough Property: No new update.

Fire Escape: Remains on agenda as long-term to-do item.

Playground: Basketball hoop was fixed. There is a pothole by swing set, Al is filling that in this week.

Ordinance Enforcement: **362 James Monroe Ave**-Hunt Engineering is creating a bid for this property but has a hang up regarding the Specifications. **Historical Marker-** Coming soon, but no new updates. **114 Shaw Blvd**-House is currently condemned with a rodent problem, issued violations and had the Homeowner in court. No new movement with that. 94 NEED ADDRESS-Has ongoing garage sales, wants to put a garage sale sign, along with her S&H Boutique sign. Stated she would like more traffic. Council needs to vote on whether or not she can display her Boutique sign in her yard along with her Garage sale sign. If council agrees there will be a fee. The council decided it was in the Boro's best interest to

not allow her to display her Boutique sign along with her Garage sale sign. Approved by a Howard/Kerrick motion.

Kurt sent a letter out to the Brecherville residents about dogs running loose in the neighborhood and defecating on yards. Jerry Howard was wondering if there was anything he could do regarding dogs roaming into his yard.

Levee Project: Eric has a meeting with the Levee guy (Shane Erdman) this coming week. Ron Ferguson said he is willing to help the new Levee Coordinator as soon as we get one.

Streets: Few potholes, and curb cleaning. Al & Richard are all caught up on mowing lawns. Purchased topsoil for Brecherville. Al said they are doing more sign replacing. Al was asked to clean out the pipe on Hinman but he stated we need an excavator to fix ditch. Corner of Spencer St & Brecherville ditch needs to be cleaned out as well. Al also stated he has a street sweeper he has only used once. He was wondering if we wanted to trade or sell it.

Buildings/Grounds: Finished seeding the ballfield and mowed.

Vandalism: None.

Public Utility: Light out on East Laurel. Penelec has said they won't replace. Need to call again and plead out case as it's a safety concern.

Water/Sewer (TMA): No new update.

Finance & Insurance: Selective insurance is due on 6/6/2026.

EMC: Sent minutes to the County naming Jerry Dickerson as our EMC. No word back yet.

Floodplain Management: No new update.

Mayor Seth Wills: absent, no report.

Old/Finished Business: New printer has been installed.

New/Other Business: Eric spoke with Dustin Welles about designing a new website for the Boro, but he unfortunately does not do that. Jerry Howard said he will call his friend about building the website.

The Boro needs to update their subscription for our cameras around the library. A motion was made to update Boro's subscription for the cameras. Approved by a Howard/Grenell motion.

A resignation letter was received from Mayor Seth Wills on 5/31/2026 due to his moving out of the Borough, also a resignation letter was received from Jeff King, he will be retiring from his role of Janitor on August 4th 2026. We need to get with Elections and see what our next steps are for finding a new Mayor. A Kerrick/Howard motion was made approved to accept both resignations.

With no further actions to report, the meeting was adjourned at 7:15 PM. Approved-Kerrick & Howard motion.

Submitted by Ashley West, Borough Secretary